



The Prince George & District Elizabeth Fry Housing Society

Nexus Tenant Support Worker

Permanent Part-Time (15 Hours per Week)

Wage Grid 10: \$25.95 - \$29.76

Reports to: Housing Manager

Prince George, BC

About Us

At the Prince George & District Elizabeth Fry Housing Society, we respectfully acknowledge that our work takes place on the traditional unceded territories of the Lheidli T'enneh. In partnership with BC Housing, our society provides 128 rental units in Prince George, BC, with the belief that everyone deserves safe, affordable housing. We are a sister and separate society to the Prince George & District Elizabeth Fry Society.

Working here you will find a passionate, dedicated team of employees who truly care about the people that walk through our doors. We celebrate diversity and treat each individual with respect, striving towards furthering reconciliation and cultural humility each day. Joining us provides an opportunity to enjoy an environment that fosters employee work-life balance, extended health & dental benefits, a generous Municipal Pension Plan, competitive wages, an employee and family assistance program, and a career where you can make a meaningful difference in the lives of others. For more about us, visit our website: pgefry.bc.ca

Our Commitment to Diversity, Equity, and Inclusion

Diversity, equity, and inclusion are essential to the goals of the Prince George and District Elizabeth Fry Housing Society, and we are committed to building a representative workforce. We encourage applications reflecting the richness of the diverse community of persons we serve. If you are passionate about this role but don't meet all the qualifications, we encourage you to apply anyway! You may be the right person for this job, or a great fit for another opening.

About the Position

We are seeking a passionate and empathetic Tenant Support Worker (TSW) to join our team and support families in Nexus Place, a second-stage apartment building for women with dependant children who are leaving unsafe situations. In this role, you will operate from a trauma-informed, client-centered, Feminist perspective to provide outreach, education, and support services to meet the individual needs of the tenants. Your work will involve building relationships with tenants and their children, providing education on good tenancy, healthy parenting, and life skills, offering resources, accompaniment, and advocacy, as well as offering special events and community building groups for residents. The TSW should demonstrate



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dedication to cultural humility and the ability to work effectively with a diverse group of persons served, while upholding confidentiality and professional boundaries. This role is required to work independently in a stressful environment, as clients are often working through difficult situations and emotions. The TSW works 15 hours a week with some availability to work evenings and weekends, and requires the use of a personal vehicle for business purposes. We are part of the BCGEU and this position requires union membership.

Job Qualifications & Requirements

- A minimum of a diploma in Human/Social Services or related field
- 6 months recently related work experience, or an equivalent education, training, and experience
- Experience in the community social services sector, criminal justice systems, and community based programs
- Demonstrated ability to work effectively with diverse and marginalized populations
- Dedication to maintaining confidentiality and professional boundaries
- Understand dynamics of abuse and gender-based violence from a Feminist perspective
- Knowledge of the effects of trauma on the lives of women and their dependent children
- Strong understanding of the issues facing women in the community, including poverty, addiction, violence, discrimination, and mental health
- Commitment to social justice and client-centered practice
- Conduct client intake and assessments
- Provide emotional support to clients through active listening and validation
- Provide crisis response and intervention/support
- Engage in public education to raise awareness of gender-based violence
- Develop community relationships and liaise with community social service agencies
- Ability to work independently and collaboratively as a team player
- Basic computer literacy and organizational skills
- Maintain accurate and appropriate file notes and records
- Excellent communication skills, both oral and written
- Seek appropriate and timely managerial supervision and debriefing
- A clear Police Criminal Record Check and Vulnerable Sector Screening
- Valid Class 5 BC Drivers' License, and use of own vehicle for transportation if required.

Given the nature of the services we provide we take gender dynamics into consideration and are prioritizing applicants who can work effectively in a space dedicated to women and children who have experienced trauma and gender-based violence.

For a full Job Description please contact admin@pgefry.bc.ca



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How to Apply

Interested candidates may forward their cover letter and resume to:

Shannon Smith, Executive Director
1575-5th Ave
Prince George, BC
V2L 3L9

Email submissions: shannon@pgefry.bc.ca

Inquiries: 250-563-1113

The anticipated start date for this position is: ASAP

Applications will be accepted until 12pm May 28, 2026. The society thanks all interested applicants, however only candidates selected for an interview will be contacted.