

## **Victim Services Worker**

**Permanent Full-Time (35 Hours per Week)**

**Wage Grid 11: \$27.54 - \$31.61 per hour**

**Reports to: Community, Social, and Justice Programs Manager  
Prince George, BC**

### **About Us**

At the Prince George & District Elizabeth Fry Society, we respectfully acknowledge that our work takes place on the traditional unceded territories of the Lheidli T'enneh, Skin Tyee, Nee Tahi Buhn, Cheslatta Carrier, Lake Babine, Wet'suwet'en, Ts'il Kaz Koh, and Lhtako Dene First Nations.

The Prince George and District Elizabeth Fry Society is an intersectional feminist organization that provides programs and services to individuals who identify as women, children, and their families and who are at risk of, or have experienced, violence, abuse, inequities, marginalization, and/or criminalization. We contribute to a safe community by raising awareness and promoting self-empowerment and resilience.

Working here you will find a passionate, dedicated team of employees who truly care about the people that walk through our doors. We celebrate diversity and treat everyone with respect, striving towards furthering reconciliation and cultural humility each day. Joining us provides an opportunity to enjoy an environment that fosters employee work-life balance, extended health & dental benefits, a generous Municipal Pension Plan, competitive wages, an employee and family assistance program, and a career where you can make a meaningful difference in the lives of others. For more about us, visit our website: [pgefry.bc.ca](http://pgefry.bc.ca)

### **Our Commitment to Diversity, Equity, and Inclusion**

Diversity, equity, and inclusion are essential to the goals of the Prince George and District Elizabeth Fry society, and we are committed to building a representative workforce. We encourage applications reflecting the richness of the diverse community of persons we serve. If you are passionate about this role but don't meet all the qualifications, we encourage you to apply anyway! You may be the right person for this job, or a great fit for another opening.

## **About the Position**

We are seeking a compassionate and dedicated individual to join our team as a Community Based Victim Services Worker. In this role, you will operate from a trauma-informed, client-centered, Feminist perspective to provide crisis intervention, emotional support, safety planning, community resource referrals, and assistance navigating the criminal justice system, and as well as liaise with justice personnel to meet the individual needs of your clients. Your work will involve building relationships, offering resources, court accompaniment, advocacy to address the multiple barriers that victims face and other related duties. The Community Based Victim Services Worker should demonstrate dedication to cultural humility and the ability to work effectively with a diverse group of persons served, while upholding a high degree of confidentiality and professional boundaries. This role is required to work in a stressful environment, as clients are often working through difficult situations and emotions. The Victim Services Worker operates 8:30am-4:00pm Monday-Friday at our main office location at 1575-5<sup>th</sup> Ave, Prince George. We are part of the BCGEU and this position requires union membership.

## **Job Qualifications & Requirements**

- A minimum of a diploma in Human/Social Services or related field
- At least two (2) years recently related work experience, operating within a feminist framework
- An equivalent combination of experience and relevant education may be considered
- Experience in the community social services sector, criminal justice systems, and community-based programs
- Demonstrated ability to work effectively with diverse and marginalized populations
- Dedication to maintaining confidentiality and professional boundaries
- Provide crisis response and intervention/support
- Understand dynamics of abuse and gender-based violence
- Comprehensive safety planning
- Advocate for and support clients' interests and rights by performing duties such as liaising for clients with the police and Crown Counsel, obtaining information about clients' case including case status and hearing dates
- Provide court support services such as court orientation, accompaniments, and explaining procedures and processes
- Assist clients in completing legal forms such as Crime Victim Assistance Program applications, and Victim Impact Statements
- Ability to work independently and be a team player

- Basic computer literacy and organizational skills
- Maintain accurate and appropriate file notes and records
- Excellent communication skills, both oral and written
- Seek appropriate and timely managerial supervision and debriefing
- A clear Police Criminal Record Check and Vulnerable Sector Screening

For a full Job Description please contact [admin@pgefry.bc.ca](mailto:admin@pgefry.bc.ca)

### **How to Apply**

Interested candidates may forward their cover letter and resume to:

**Philomena Anetor, Community, Social, and Justice Programs Manager**  
**1575-5<sup>th</sup> Ave**  
**Prince George, BC**  
**V2L 3L9**

**Email submissions: [philomena@pgefry.bc.ca](mailto:philomena@pgefry.bc.ca)**

**Inquiries: 250-563-1113**

The anticipated start date for this position is: ASAP

**Applications will be accepted until 12pm April 14<sup>th</sup>, 2026.**

The society thanks all interested applicants, however only candidates selected for an interview will be contacted.