

## **Transition House Worker**

**Casual On-Call (0-35 Hours per Week)**

**Wage Grid 10: \$25.95-\$29.76 per hour**

**Reports to: Manager of Women's Services – Burns Lake**

**Burns Lake, BC**

### **About Us**

At the Prince George & District Elizabeth Fry Society, we respectfully acknowledge that our work takes place on the traditional unceded territories of the Lheidli T'enneh, Skin Tyee, Nee Tahi Buhn, Cheslatta Carrier Nation, Lake Babine Nation, Wet'suwet'en, Ts'il Kaz Koh, and Lhtako Dene First Nations. The Prince George and District Elizabeth Fry Society is an intersectional feminist organization that provides programs and services to individuals who identify as women, children, and their families and who are at risk of, or have experienced, violence, abuse, inequities, marginalization, and/or criminalization. We contribute to a safe community by raising awareness and promoting self-empowerment and resilience.

Working here you will find a passionate, dedicated team of employees who truly care about the people that walk through our doors. We celebrate diversity and treat each individual with respect, striving towards furthering reconciliation and cultural humility each day. Joining us provides an opportunity to enjoy an environment that fosters employee work-life balance, extended health & dental benefits, a generous Municipal Pension Plan, competitive wages, an employee and family assistance program, and a career where you can make a meaningful difference in the lives of others. For more about us, visit our website: [pgefry.bc.ca](http://pgefry.bc.ca)

### **Our Commitment to Diversity, Equity, and Inclusion**

Diversity, equity, and inclusion are essential to the goals of the Prince George and District Elizabeth Fry society, and we are committed to building a representative workforce. We encourage applications reflecting the richness of the diverse community of persons we serve. If you are passionate about this role but don't meet all the qualifications, we encourage you to apply anyway! You may be the right person for this job, or a great fit for another opening.

### **About the Position**

We are currently seeking an empathetic and trauma-informed individual to join the team at our 6-bed transition house for women and their dependent children experiencing, or at risk of, gender-based violence. As a first point of contact that represents our agency with a diverse group of persons served, the Transition House Worker demonstrates cultural humility and a commitment to our values of respect, inclusion, diversity, and Reconciliation. The successful applicant can work in a stressful environment and remain calm in a crisis, as clients are often working through difficult situations and emotions. This position will be responsible for tasks such as providing referrals, advocacy, information, education, and

support to residents and telephone crisis callers. It is essential for this role to maintain confidentiality and professional boundaries. The Casual Transition House Worker operates on a Casual On-Call basis, with availability for all shifts within the 24/7 program. Shift differential pay is provided for night shifts, and there is potential for overtime. We are part of the BCGEU and this position requires union membership.

### **Job Qualifications & Requirements**

- A minimum of a diploma in Human/Social Services or related field
- At least 3 months of related work experience, practicing within a feminist framework
- Experience in the community social services sector, and working knowledge of community-based programs and related provincial and community supports.
- Understand dynamics of abuse and gender-based violence from a Feminist perspective
- Demonstrate the ability to work effectively with diverse and marginalized populations
- Dedication to maintaining confidentiality and professional boundaries
- Assess clients' immediate needs, and assist them to create and implement an action plan
- Monitor and ensure the safety and comfort of residents, as well as security of the facility.
- Provide emotional support to clients by demonstrating active listening and validation
- Basic computer literacy, including database programs
- Maintain accurate and appropriate file notes and records
- Excellent communication skills, both oral and written
- Work independently and as part of a team
- Seek appropriate and timely managerial supervision and debriefing
- Standard First Aid and BC FoodSafe certifications
- A clear Police Criminal Record Check and Vulnerable Sector Screening

Given the nature of the services we provide, we take gender dynamics into consideration and are prioritizing applicants who can work effectively in a space dedicated to women and children who have experienced trauma and gender-based violence.

For a full Job Description please contact [admin@pgefry.bc.ca](mailto:admin@pgefry.bc.ca)

### **How to Apply**

Interested candidates may forward their cover letter and resume to:



**Tamara Bjorgan, Women's Services Manager- Burns Lake**  
**347 Hwy 16**  
**Burns Lake, BC**  
**V0J 1E0**

**Email submissions:** [tamara@pgefry.bc.ca](mailto:tamara@pgefry.bc.ca)

**Inquiries:** 250-692-7559

The anticipated start date for this position is: ASAP

The society thanks all interested applicants, however only candidates selected for an interview will be contacted.