

## **Transition House Worker**

**Temporary Part-Time (14 Hours per Week)**

**Wage Grid 10: \$25.95-\$29.76 per hour**

**Reports to: My Sister's Place Manager**

**Prince George, BC**

### **About Us**

At the Prince George & District Elizabeth Fry Society, we respectfully acknowledge that our work takes place on the traditional unceded territories of the Lheidli T'enneh, Skin Tyee, Nee Tahi Buhn, Cheslatta Carrier, Lake Babine, Wet'suwet'en, Ts'il Kaz Koh, and Lhtako Dene First Nations. The Prince George and District Elizabeth Fry Society is an intersectional feminist organization that provides programs and services to individuals who identify as women, children, and their families and who are at risk of, or have experienced, violence, abuse, inequities, marginalization, and/or criminalization. We contribute to a safe community by raising awareness, and promoting self-empowerment and resilience.

Working here you will find a passionate, dedicated team of employees who truly care about the people that walk through our doors. We celebrate diversity and treat each individual with respect, striving towards furthering reconciliation and cultural humility each day. Joining us provides an opportunity to enjoy an environment that fosters employee work-life balance, extended health & dental benefits, a generous Municipal Pension Plan, competitive wages, an employee and family assistance program, and a career where you can make a meaningful difference in the lives of others. For more about us, visit our website: [pgefry.bc.ca](http://pgefry.bc.ca)

### **Our Commitment to Diversity, Equity, and Inclusion**

Diversity, equity, and inclusion are essential to the goals of the Prince George and District Elizabeth Fry society, and we are committed to building a representative workforce. We encourage applications reflecting the richness of the diverse community of persons we serve. If you are passionate about this role but don't meet all the qualifications, we encourage you to apply anyway! You may be the right person for this job, or a great fit for another opening.

### **About the Position**

We are currently seeking an empathetic and trauma-informed individual to join the team at our 17-bed transition house for women and their dependent children experiencing, or at risk of, gender-based violence. As a first point of contact that represents our agency with a diverse group of persons served, the Transition House Worker demonstrates cultural humility and a commitment to our values of respect, inclusion, diversity, and Reconciliation. The successful applicant can work in a stressful environment and remain calm in a crisis, as clients are often working through difficult situations and emotions. This position will be responsible for tasks such as providing referrals, advocacy, information, education, and

support to residents and telephone crisis callers. It is essential for this role to maintain confidentiality and professional boundaries. The TPT Transition House Worker position is a 12-month term with potential for longer. It covers weekends on a rotating shift schedule and requires the successful applicant to have the ability to work all shifts within the program which operates on a 24/7 basis. This part-time position includes the capacity to submit availability for additional shifts from Monday-Friday, up to a maximum of 35 hours per week. We are part of the BCGEU and this position requires union membership.

### **Job Qualifications & Requirements**

- Diploma in Human/Social Services with an accredited educational institution
- Minimum of one (1) year experience providing individual and group support within a bed-based, low-barrier program setting for women
- Experience in the community social services sector, and working knowledge of community-based programs and related provincial and community supports
- Understand dynamics of abuse and gender-based violence from a Feminist Perspective
- Demonstrate the ability to work effectively with diverse and marginalized populations
- Dedication to maintaining confidentiality and professional boundaries
- Assess clients' immediate needs, and assist them to create and implement an action plan
- Monitor and ensure the safety and comfort of residents, as well as security of the facility
- Provide emotional support to clients by demonstrating active listening and validation
- Foster a welcoming atmosphere and supportive environment for all residents
- Basic computer literacy, including database programs
- Maintain accurate and appropriate file notes and records
- Excellent communication skills, both oral and written
- Work independently and as part of a team
- Seek appropriate and timely managerial supervision and debriefing
- Naloxone training- will be required within 60 days if not current
- Current WHIMIS Certification
- Standard First Aid and BC FoodSafe certifications
- A clear Police Criminal Record Check and Vulnerable Sector Screening

Given the nature of the services we provide, we take gender dynamics into consideration and are prioritizing applicants who can work effectively in a space dedicated to women and children who have experienced trauma and gender-based violence.

For a full Job Description please contact [admin@pgefry.bc.ca](mailto:admin@pgefry.bc.ca)



## **How to Apply**

Interested candidates may forward their cover letter and resume to:

**Nancy Shorter, My Sister's Place Program Manager**  
**1575-5<sup>th</sup> Ave**  
**Prince George, BC**  
**V2L 3L9**

**Email submissions:** [nancy@pgefry.bc.ca](mailto:nancy@pgefry.bc.ca)

**Inquiries:** 250-563-1113

The anticipated start date for this position is: ASAP

**Applications will be accepted until 12pm April 16, 2025.** The society thanks all interested applicants, however only candidates selected for an interview will be contacted.