

## Internal / External Posting

<b>Position Title:</b> Early Years / Family Connections Family Support Worker	<b>Agency:</b> Prince George & District Elizabeth Fry Society
<b>Department:</b> Family Programs Manager – Katrina McGraw	<b>Employee Group:</b> BCGEU- this position requires union membership
<b>Current Location:</b> 1200 La Salle Ave (South Fort George Family Resource Centre)	<b>Salary Range Steps:</b> \$24.48-\$28.52 (Collective Agreement Grid Level 12 Family Support Worker)
<b>Current Hours per week:</b> 35 hours per week (17.5 hours with Early Years Program, 17.5 with CAPC (Community Action Program for Children))	<b>Position Status:</b> Permanent Full time
<b>Current Shift Schedule:</b> Monday to Friday 8:30 am – 4:30 pm	<b>Anticipated Start Date:</b> As soon as possible

### NATURE OF POSITION:

The Prince George & District Elizabeth Fry Society is accepting applications for a full time Early Years / Family Connections Family Support Worker to join the South Fort George Family Resource Centre team. This position has the primary focus of providing support and drop in programming for families with children aged 0-6 years. The Early Years/ Family Connections Family Support Worker will practice from a family centred perspective model to identify and connect families to a variety of services throughout the community. The role also includes providing families with non-child care early learning opportunities. The Early Years/ Family Connections Family Support Worker will work from a feminist, harm reduction, family centered perspective in order to improve health and development outcomes for families with children aged 0 to 6.

This person must demonstrate the skills and abilities necessary to provide individual and group support to families with children 0 to 6 years of age. In addition, the successful candidate will have a strong background in early childhood development, good interpersonal communication, both oral and written skills, ability to develop and deliver community workshops, ability to conduct children’s programming, and have knowledge around the effects of trauma and systemic pressures that marginalize at risk families face. Also required is knowledge of community agencies and referral procedures. Computer knowledge, well developed organizational skills, ability to complete statistical reports, capacity to work independently and be a self-starter are required for this position.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

1. Gathers information relevant to the client’s problems, needs and risks by interviewing, observing behaviour, meeting with caregivers and service providers and using a variety of inventories, checklists and questionnaires. Assesses the information gathered to identify client problems, needs and risks. Develops and implements an intervention plan within program guidelines.
2. Provides support, guidance and problem-solving to clients to address issues related to family functioning in an individual or group setting using techniques such as active listening, conflict

resolution, basic group counselling techniques and psycho-educational group methods to resolve the identified problems, needs and risks.

3. Participates in the development, modification and evaluation of client service plans with the integrated case management team. Participates in integrated case management meetings on a regular basis to report clients' activities and progress.
4. Outlines services provided by the program and/or organization. Provides information on and referral to other community service providers, resources and professionals as required.
5. Provides parenting skill building to clients on issues such as parent-child interaction, child development, discipline and guidance, and behaviour management.
6. Provides emotional support and feedback to clients.
7. Plans and conducts group educational sessions on topics related to family functioning.
8. Liaises with and/or promotes the interests of clients with other community service providers, professionals and school personnel as required. Accompanies clients to meetings and appointments as required.
9. Maintains related records and statistics and provides reports to the supervisor.
10. Performs other related duties as required.

**Education and Knowledge**

Early Childhood Education, or Bachelor's degree in a related Human / Social Service field

**Training and Experience**

One year recent related experience. Or an equivalent combination of education, training and experience.

Diversity, equity and inclusion are essential to the goals of the Prince George and District Elizabeth Fry society, and we are committed to building a representative workforce. PG and District Elizabeth Fry Society encourages applications reflecting diversity of sexual orientation, gender identity or expression, racialization or ancestry, diverse abilities, political and religious beliefs, marital or family status, age and /or status as a First Nation, Metis, and Inuit or Indigenous person and any other equity seeking groups. We wish to reflect the richness of the diverse community of persons we serve.

**To apply for this position please submit your resume and cover letter to the address below.**

<b>Reply to:</b> Katrina McGraw 1575, 5 <sup>th</sup> Avenue, Prince George, BC V2L 3L9 <b>Fax:</b> 250-563-8765 <b>Email :</b> katrina@pgefry.bc.ca	<b>Date Posted:</b> March 6, 2023
	<b>Closing Date:</b> March 20, 2023 noon

*Each applicant is responsible for ensuring that the Society receives his/her application by noon on the closing date. Any application received past this time will be considered late. As per the collective agreement qualified internal candidates will be considered and interviewed prior to external candidates. We thank all applicants, however, only those selected for interviews will be contacted.*