

# Internal/External Permanent Fulltime Posting

<b>Position Title:</b> Specialised Victim Services Worker – Embedded Domestic Violence Unit	<b>Agency:</b> Prince George & District Elizabeth Fry Society
<b>Department:</b> Social Justice Programs	<b>Employee Group:</b> BCGEU- this position requires union membership
<b>Current Location:</b> 1575, 5 <sup>th</sup> Avenue -Office	<b>Salary Range Steps:</b> \$23.10 - \$26.91 (collective agreement)
<b>Current Hours per week:</b> 9:00 a.m. - 4:30 p.m. (35 hours)	<b>Position Status:</b> Permanent Full-time
<b>Current Shift Schedule:</b> Monday - Friday	<b>Anticipated Start Date:</b> As soon as possible

## NATURE OF POSITION:

The Specialized Victim Services Support Worker will be part of the DVU team at the Prince George RCMP Detachment. The DVU team consists of staff from RCMP, MCFD and the Victim Services support worker. The support workers acts as an advocate for victims and provides victims with resources, support and information related to domestic violence

The Specialized Victim Services Worker will provides crisis intervention, emotional support, safety planning, assistance in navigating the criminal justice system, liaison with justice personnel, and community resource referrals. Services are provided to individuals who are dealing with victimization resulting from domestic violence, partner assault, adult sexual assault, child sexual assault/abuse, stalking, human trafficking and criminal harassment.

## REQUIRED EDUCATION, TRAINING AND EXPERIENCE

- A minimum of a diploma in Human/Social Services or related field
- At least two (2) years' **recent** related victim services work experience, working within a feminist framework
- Experience in the community social services sector and in the criminal justice systems and community based programs

## REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Strong ability to conduct client intake and assessment
- Excellent understanding of the dynamics of abuse and gender violence
- Strong ability to maintain confidentiality and demonstrate a high degree of professional boundaries.
- Excellent ability to provide emotional support to clients through active listening, and validating client's emotions through an empowerment lens.
- Good knowledge of other community services and resources and ability to provide appropriate referrals to clients.
- Excellent ability to provide crisis response and intervention/support.
- Comprehensive Safety Planning
- Knowledge and experience working with individuals facing multiple barriers
- Ability to work with diverse clientele
- Ability to supports client's interests and rights by performing duties such as liaising for clients with the police and Crown Counsel, obtaining information about client's cases including case status and hearing dates.
- Ability to provide court support services such as explaining court procedures, processes, and trial procedures and providing court orientation, accompaniment and information
- Ability to assist clients in completing legal forms such as Crime Victim Assistance Program and Victim Impact Statements.
- Ability to engage in public education to raise awareness of physical or sexual assault and/or abuse.
- Ability to develop community relationships and liaise with community service agencies.
- Ability to be flexible and respond to phone calls and walk in clients in crisis situations

- Strong knowledge about the dynamics of abuse, sexual assault, historical sexual abuse, criminal harassment.
- Proficient computer literacy including database programs and strong record keeping skills
- Ability to maintain accurate, and appropriate file notes
- Excellent written and oral communication skills
- Seek appropriate and timely managerial supervision and debriefing.
- Able to pass criminal reference check and RCMP security clearance
- Valid Class 5 BC Driver’s license and use of own vehicle for transportation if required.

**To apply for this position please submit your resume and cover letter to the address below.**

*Each applicant is responsible for ensuring that the Society receives his/her application by noon on the closing date. As per collective agreement qualified internal candidates will be considered and interviewed prior to external candidates. Only those shortlisted will be contacted for an interview.*

<b>Reply to:</b> Shannon Smith Executive Director 1575, 5 <sup>th</sup> Avenue, Prince George, BC V2L 3L9  <b>Fax:</b> 250-563-8765	<b>Date Posted:</b> January 10, 2022  <b>Closing Date:</b> January 24 <sup>th</sup>
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